Dear Citizens of Clifton:

One year ago, the City implemented new solid waste and vegetative waste collection schedules, whereby we condensed the number of sections that comprise the City from three sections to two sections. Solid waste for Section A is collected on Mondays and Thursdays, Section B is collected on Tuesdays and Fridays, and Wednesdays is reserved for collection of vegetative waste.

This transition went fairly smooth; but there’s always room for improvement. Our focus for the new year is to provide more public outreach to better educate our residents on new policies that will impact the recycling program. These new and more stringent requirements are necessary to reduce contamination of the recyclables in an effort to increase the marketability of this commodity.

Please pay close attention to this guide as it differs slightly from previous years, we revised it to include more up to date recycling information.

We also investigated increasing the number of collections from once every three weeks to more frequent pickups. However, since the new market pricing is not favorable at this time, we cannot justify the additional collection costs which is ultimately borne by the taxpayers.

While many residents comply with the rules and regulations specified in the Recycling Guide, we still have some goals that we are determined to achieve, such as:

- Separate all recyclables from the solid waste stream
- Place the specified number of bulk items at the curb, on the first collection of the week
- Bring all televisions and electronics to the DPW, do not leave them at curbside or at the Recycling Center
- Remove empty containers after collection and store them on the side or behind your home
- Reduce plastic bags consumptions by recycling them at your local supermarket collection program, or reuse the bag for another purpose
- Download the Recycle Coach App on your cell phones to receive reminders and check on collection schedules

I appeal to all property owners and landlords to read and familiarize yourself with this brochure, to provide a copy to your tenants, and explain the laws and regulations to your tenants to stress the importance of recycling. Failure to adhere to these regulations will result in fines or other legal action against the landlord.

I encourage anyone with questions, complaints or suggestions to call the Department of Public Works (DPW) at 973-470-2237, or visit our website at www.cliftonnj.org.

Thank you for your ongoing participation and cooperation in making our Recycling and our Clean Communities programs a success.

Sincerely,

[Signature]
Dominick Villano
City Manager
The City of Clifton has a Recycling Depot located on City Hall property:

Did you know... The Clifton Recycling Depot opened its doors in 1987!

ORGANIC MATERIALS COLLECTED CURBSIDE - QUESTIONS? CALL DPW @ 973-470-2237

Vegetative Waste Collection
- Weekly collection will resume March 18th and end December 30th.
- Consists of grass clippings, shrub trimmings, leaves, twigs, acorns and garden refuse.
- Collected once a week, place at the curb the night before your collection day.
- Must be in biodegradable paper bags or open containers not to exceed 35 gallons.
- **CANNOT** be placed in plastic bags or cardboard boxes.
- **MUST BE PLACED AT Curb NIGHT BEFORE PICK UP DAY.**
- **LEAVES WILL NOT BE COLLECTED IN THE STREET OR IN PLASTIC BAGS!**
- Property owners who fail to comply with these regulations shall be subject to a violation not to exceed $1,250.

Vegetative Waste throughout the City will be Wednesday – ONLY

Collection Dates Vegetative Waste and Leaves

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OTHER MATERIALS THAT MUST BE RECYCLED!

- Electronic Items: Do not place at curb!!! See back page for further information.
- Used Clothing/Fabrics: The City accepts and recycles old clothing and fabrics at the Recycling Center. Residents must place materials in the bins marked fabrics/clothing. Residents also have the option of donating unwanted clothing and furniture to thrift stores or organizations in need. Some organizations will take everything from clothes, fabrics, pocketbooks, draperies, curtains, bedsheets and towels to appliances and furniture. Even if they are no longer wearable, organizations send cloth to be recycled into cleaning rags. Sneakers and shoes may be recycled for roadway material.
- Rigid Plastic: Items such as plastic lawn chairs, plastic doll houses and toddler pools can be recycled. Please call DPW at 973-470-2239 to arrange pickup.
- Metal Items/Appiances: All metal items must be recycled – call 973-470-2239 to schedule an appointment. Federal law requires that all refrigerators (remove door for child safety), freezers and air conditioners have the refrigerant removed. These items will only be collected if there is a sticker or certificate by a certified professional stating freon is removed.
- Construction Debris: All construction debris must be recycled and properly disposed of through a private contractor. Residents cannot place construction material at the curb for collection. Should you have any questions regarding this matter please call the Building Department or the Department of Public Works.
- Car Tires: Residents should leave tires at the store when purchasing a new one. The city does not collect tires!
- Car Batteries: Residents should leave car batteries at the store when purchasing a new one.
- Motor Oil: Must be collected in a clean plastic milk or water jug by all residents, and brought to either a State reinspection service station and/or retail service station that has an on-going automotive maintenance repair business. Residents cannot leave motor oil at any service station without first asking the permission of the attendant. Failure to recycle motor oil properly could result in a summons.

SOURCE REDUCTION: KEY TO SOLID WASTE MANAGEMENT

- Buy less packaging and make your buying preference known to merchants and government leaders.
- Buy in bulk quantities and store for durable, quality products.
- Buy reusable items such as: rechargeable household batteries, pens, razors, cloth diapers and beverages in returnable containers.
- Take reusable shopping bags to the store.
- Purchase products made from recycled material.
- Backyard composting of food and yard debris.
- Plastic Bags: Recycling or reusing plastic grocery bags is an excellent way of keeping these items out of the waste stream. Plastic shopping bags are recyclable, but not in your curb side bin. Plastic (grocery) bags can be recycled by bringing them toスーパーマーケットs and placing them in recycling containers usually in front of the stores. Supermarkets such as Shoprite, Stop & Shop, Target may accept plastic bags and other plastic films for recycling at in-store collection bins.

Note: Please check your local stores regarding the recycling of these bags.

COMMERCIAL/INSTITUTIONAL RECYCLING

All commercial and institutional establishments are required to recycle all mandated items. The city does not collect Trade Waste from commercial/ institutional establishments. You can reduce your solid waste tonnage and costs by joining the Waste Wise Program sponsored by the Environmental Protection Agency. For further information or questions on Clifton’s recycling mandates please contact the Recycling Coordinator at 973-470-2239.

RULES FOR THE COLLECTION OF GARBAGE AND BULK WASTE

Garbage Collection
- Garbage is collected in various sections four days a week (see inside this guide for pickup days).
- The only Holiday garbage not collected if your pickup is scheduled for Christmas Day.
- Notes will be posted on the web-site, cable, and the newspaper regarding the Holiday schedule.
- Questions regarding collection should be directed to the DPW at 973-470-2239.

Garbage Collection Rules
- Twice a week limited to 3 barrels or plastic bags tied securely per collection.
- Garbage containers (metal or plastic) are not to exceed 35 gallons.
- Place containers neatly at the curb, after 6 p.m. the night before your collection day.
- Do not include large logs - be prepared to cut most logs.
- Do not include dirt, stones, brick, concrete or hazardous waste with your garbage.
- Do not include any recyclable material in your garbage, for a list of recyclable material please see opposite page.

Bulk Waste - TWO PIECE LIMIT ONLY
- Consists of mattresses, furniture, wooden cabinets and doors, tables, lumber or rugs (cut to 4 ft. lengths and tied).
- Collect your first garbage day of the week (i.e., Monday or Tuesday collection).
- Place Bulk Waste neatly at the curb, after 6 p.m. the night before your collection day.
- Maximum limit 2 pieces first collection only
- Please remember DO NOT place bulk waste on Thursday or Friday.

Project Medicine Drop

The City of Clifton Police Department has joined the New Jersey Attorney General’s “Project Medicine Drop” initiative and has installed a Project Medicine Drop Box at Police Headquarters located in Clifton City Hall at 900 Clifton Avenue, Clifton, NJ 07013. This drop box is available 24 hours a day, 7 days a week for all City of Clifton residents.

24 hours a day, 7 days a week
**CITY OF CLIFTON • IMPORTANT TELEPHONE NUMBERS**

To better serve the public and improve telephone communications, the City Administration has compiled a comprehensive telephone listing (in alphabetical order) of all services provided by the City of Clifton. Please use this listing when you are calling with questions regarding any of the services provided by the City of Clifton.

**Ambulance** 470-5761  9-1-1  
Animal Control  470-7499  
Arts Center  470-7499  
Building Inspector/Additions  470-7499  
City Clerk  470-5824  
City Manager  470-5824  
Clifton Cable T.V. (Channel 77)  470-5834  
Community Development  470-5955  
Economic Development  470-5793  
Engineering  470-5793  
Finance  470-5794  
Garbage Collection  470-2237  
Grass/Leaf Collection  470-2237  
Health  470-5758  
Housing  470-5849  
Library  470-8817  
Library (Allwood Branch)  772-5900  
Library (Main Branch)  471-9620  
Municipal Court  470-5880  
Mural  470-5880  
Nurse Programs  470-5770  
Personnel Office  470-5955

**Finance** 470-5794  
Garbage Collection  470-2237  
Grass/Leaf Collection  470-2237  
Health  470-5758  
Housing  470-5849  
Library  470-8817  
Library (Allwood Branch)  772-5900  
Library (Main Branch)  471-9620  
Municipal Court  470-5880  
Mural  470-5880  
Nurse Programs  470-5770  
Personnel Office  470-5955

**Purchasing** 470-5754  
Public Works  470-5737  
Quality of Life Hotline  470-5737  
Recycling  470-5395  
Rent Control Board  470-5737  
Senior Citizen Programs  470-5737  
Tax Assessor  470-5838  
Tax Collector  470-5838  
Zoning Officer  470-5808  
Passaic Valley Water Commission  973-340-8300  
Public Service Gas Electric  1-800-436-7734

**Fire Department** 470-5801  
Fire-Non Emergency/Gen Info  470-5804  
Police Department  470-5904  
Police-Non Emergency/Gen Info  470-5900  
Police-Administrative Sys Bur  470-5895  
Police-Investigations Bureau  470-5898  
Police-Records, ID, Permits  470-5877  
Police-Traffic Division  470-5904  
Vietnam Veterans of America: 1-800-775-8387  
1-800-958-7825 – they will collect electronics and other items from residents.

**EMERGENCY • POLICE - FIRE - AMBULANCE 9-1-1 • EMERGENCY**

**SHRED DAYS - CLIFTON RESIDENTS ONLY**

As a service to our community, Clifton residents can recycle a LIMITED quantity of (ONLY) the following confidential PAPER documents: Tax Returns, Credit Card Statement, Old Checks, Utility Bills, Medical Information, Bank Statements and Other Personal Records “FREE” of charge.

To avoid overloading the truck, please limit the amount of paper you bring. The amount, per household, should be limited to four Banker’s boxes (10”x 13”x 16”). Please note that the event is over when the truck is filled to its capacity. Two events will be held rain or shine in 2019 at the Clifton Senior Center (City Hall) 900 Clifton Avenue from 8:00 a.m. to 12:00 p.m. on Saturday, April 11th and Saturday, September 26th. The amount, per household, should be limited to four Banker’s boxes (10”x 13”x 16”). Please note that the event is over when the truck is filled to its capacity. Two events will be held rain or shine in 2019 at the Clifton Senior Center (City Hall) 900 Clifton Avenue from 8:00 a.m. to 12:00 p.m. on Saturday, April 11th and Saturday, September 26th. Proof of residency MUST be provided. Questions – please call DPW at 973-470-2239.

**ELECTRONIC ITEMS**

Consist of monitors, computers, keyboards, stereos, radios, telephone systems, VCR’s, televisions, printers, etc. These items are the homeowner’s responsibility to recycle and cannot be left at curb, and will not be collected with your garbage. Residents have the option of donating electronics to a charity or make arrangements with department stores and electronic retailers when purchasing a new item. Some organizations that will accept electronic items are:

**Vietnam Veterans of America:** 1-800-775-8387 – they will collect electronics and other items from residents.

**Salvation Army:** 1-800-958-7825 – they will enter resident’s home for collection.

**Passaic County** sponsors Electronic Collection Days – please call County for dates at 973-305-5738

**FREECYCLE.ORG** - Residents who have good working TV’s and other electronics can register on line with FREECYCLE.ORG

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**ROAD KILL / DEAD ANIMALS**

To report a dead animal in the road residents can call the DPW at 973-470-2237 Monday thru Friday from 7:30 a.m. until 3:30 p.m. After those hours and on Saturday and Sunday residents can call the Police Department at 973-470-5900.

**For more information, visit the DPW webpage: www.cliftonnj.org/188/Trash-Recycling**

Official Clifton Website: www.cliftonnj.org